

Information available from Morchard Bishop Parish Council under The Model Publication Scheme

Information to be published	How the information can be obtained	Cost
<p>Class1 - Who we are and what we do (Organisational information, structures, locations and contacts)</p> <p>This will be current information only</p>	<p>NB Web Site refers to: www.morchardnet.org.uk</p>	
Who's who on the Council and its Committees	Web Site under Directory Main Page	free
Contact details for Parish Clerk and Council members	Web Site under Directory Main Page	free
<p>Class 2 – What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit) Current and previous financial year.</p>		
Annual return form and report by auditor	Hard Copy from Parish Clerk	£ 5
Precept	Web Site under Parish Council	free
Grants given and received	Refer to Parish Council Minutes of Meetings	As Minutes

List of current contracts awarded and value of contract	Refer to Parish Council Minutes of Meetings	As Minutes
Class 3 – What our priorities are and how we are doing		
Annual Report to Parish (current and previous year)	Web Site under Parish Council	free
Class 4 – How we make decisions (Decision making processes and records of decisions)		
Timetable of meetings – preceded by P3 meetings	Web Site under Parish Council	free
Agendas of meetings (as above)	Previous - as per Minutes. Next meeting – posted on village notice board	As Minutes
Minutes of meetings (as above) – nb this will exclude information that is properly regarded as private to the meeting.	Current year, Web Site under Parish Council Previous year, Hard copy from Parish Clerk	Free Actual copy cost
Reports presented to council meetings - nb this will exclude information that is properly regarded as private to the meeting.	As reported in Minutes of Meetings	As Minutes
Responses to consultation papers	As reported in Minutes of Meetings	As Minutes
Responses to planning applications	MDDC Planning web site www.middevon.gov.uk/index.cfm?articleid=113	Free

<p>Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)</p> <p>Current information only</p>		
<p>Policies and procedures for the conduct of council business:</p> <p>Delegated authority in respect of officers</p> <p>Code of Conduct (May 2007) The Parish Council has signed up to the published model which can be obtained from.....</p> <p>Risk Assessment Statement</p>	<p>Web site under Parish Council</p> <p>The Standards Board web site http://www.standardsboard.gov.uk/Guidance/CodeofConduct/</p> <p>Hard copy from Parish Clerk</p>	<p>Free</p> <p>Free</p> <p>Actual copy cost</p>
<p>Schedule of charges (for the publication of information)</p>	<p>Web Site under Parish Council</p>	<p>Free</p>
<p>Class 6 – Lists and Registers</p> <p>Currently maintained lists and registers only</p>		
<p>Register of Electors</p>	<p>Available for inspection from Parish Clerk</p>	<p>Inspection only</p>

Register of members' interests	Hard Copy from Parish Clerk	Actual copy cost
Register of gifts and hospitality	Hard Copy from Parish Clerk	Actual copy cost
Class 7 – The services we offer (Information about the services we offer)		
Current information only		
Seating	Web Site under Parish Council	Free
Clocks		
Memorials		
Lighting		
Bus shelters		

Contact details:

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