

MORCHARD BISHOP PARISH COUNCIL

Minutes of Parish Council AGM 2 May 2017

Present: Keith Davies (Chairman), Roger Field, Nick Heath, Frank Yendell, Erwin Moore, Dawn Parkhouse, David Grant,

Judi Binks attended.

1. Apologies: Margaret Squires, Les Partridge, Sarah Gillbard, Luke Denno. Charlotte Squire,

2. Election of Officers:

The officers were re-elected *en bloc*, so the officers for 2017-18 are:

Keith Davies	Chairman
David Grant	Deputy Chairman
Roger Field	Snow Warden
Frank Yendell	Churchyard Committee
Keith Davies	Memorial Hall Committee
Dawn Parkhouse	Parochial Church Council
Roger Field	MB Playing Field Association
Sarah Gillbard	MB Playing Field Association
Charlotte Squire	PTA

Proposed F Yendell, seconded N Heath, unanimous.

Roger Field indicated that he wishes to stand down as Snow Warden and will initially seek a replacement among the volunteers. Keith Davies said that he wishes to stand down as Chairman in May 2018

3. Clerk's Report:

The membership of the Parish Council remained unchanged during the year as:

Keith Davies (Chairman)	David Grant (Deputy Chairman)
Frank Yendell	Roger Field
Charlotte Squire	Sarah Gillbard
Dawn Parkhouse	Nick Heath
Erwin Moore	Luke Denno
Les Partridge	Bob Patten (Clerk)

Attendance by Parish Councillors during 2016 – 17 was 83%, which compares with the previous year's 84% and 2014-15's 81%. Roger Field achieved 100% attendance.

The membership of the Parish Paths Partnership (P3) is:

Keith Davies (Chairman)	Sonja Andrews (P3 Coordinator)
Christine Davies	Roger Field
Bob Patten (Clerk)	

During 2016-17 twenty five planning applications were considered, of which three were outside the parish and the Parish Council was consulted as a neighbouring parish. Of the remaining 22:

Listed building consent	4
Extensions	3
Sheds / Polytunnels / garage	3
Dwelling (2 properties and one revision)	3
Variation on planning permission	3
Class Q conversions	2
Barn conversions	2
Reserved matters for erection of replacement dwelling	1
Trees (Conservations area)	1

Financially the year ended at slightly over the target of a year's precept carried over to 2017 – 18. The receipts and invoices of over £100 are detailed in the attached table.

4. Audit

The figures for the annual audit are:

	2015-16	2016-17	Var £	Var %
Balance brought forward	8332	11323		
Plus precept	6425	6593	168	2.6
Plus other receipts	8234	7521	-713	-8.7
Less staff costs	1260	1260	0	0
Less interest repayments	0	0	0	0
Less other payments	10408	11154	746	7.2
Balance carried forward	11323	13023	761	6.7
Cash available	12262	13023		
Fixed assets	9018	9018		

There are some minor discrepancies, for example, the Parish Precept is a gross figure in one table and is split between nett precept and Government support grant in another table.

These figures were unanimously accepted and signed by the Chairman, as were the questions concerning financial controls.

During the year the following projects were completed:

Defibrillators	Two installed	Grant assisted by DCC
DAAT Night Flying	Tested and available	Grant assisted by DCC and generous donations
Queen's 90 th birthday		Celebrated with generous donations
Queen's Walk		Established and celebrated
Footpath 62		Diversion established with landowner's assistance. Grant assisted by DCC

Morchard Bishop 2016/7 >£100

Date	A/c	Details	Income	Expend	Ref
04.04.2016	Cur	Precept	7220.00		2016/17
25.11.2016	P3	Donations DAAT/ QEII	1940.40		
16.11.2016	Cur	DCC - MS Locality Fund	1000.00		DAAT Night fly
31.03.2017	Cur	DCC	1000.00		P3 grant
23.08.2016	Res	MDDC - TAP Fund 15/16	932.00		
03.01.2017	Cur	HMRC	753.05		VAT Rebate
18.07.2016	Cur	DCC	500.00		Car Park
29.04.2016	Cur	DCC - PROW	500.00		FP 62
12.04.2016	Cur	DCC Cllr's Locality Fund	203.00		Slowly signs

14048.45

03.08.2016	Cur	Imperative Training Ltd		1027.20	2 defib cases
05.12.2016	Cur	MAT Electrics Ltd		1016.06	DAAT Night fly
09.01.2017	Cur	Churchyard Committee		1000.00	Annual grant
04.07.2016	P3	Kerry Plant		603.00	FP62 digger
09.05.2016	P3	J B Radford		559.74	Stone FP 62
04.07.2016	Cur	Zurich Municipal		563.37	Insurance
06.03.2017	Cur	Luke Denno		500.00	Car Park Works
04.07.2016	Cur	SW Highways		384.00	Queens Walk
03.10.2016	Cur	R Patten		378.00	Clerk half yr
06.03.2017	Cur	R Patten		378.00	Q3 & Q4
17.05.2016	Cur	St John Ambulance		300.00	First Aid Train
14.12.2016	P3	MAT Electrics (DAAT)		272.63	Earthing
03.10.2016	Cur	HMRC - Clerk		252.00	half year
06.03.2017	Cur	HMRC		252.00	Re Clerk Q3 & 4
06.02.2017	Cur	Anthony Heal		248.70	Xmas lights
31.05.2016	P3	Mole Avon		248.52	FP62
04.07.2016	P3	S Wilfort		245.05	FP62 Gates
14.11.2016	Cur	Dart Electrics		244.24	2 x defib wiring
04.04.2016	Cur	DALC Subscription		228.47	2016/17
04.07.2016	Cur	G G Gunn		204.93	Cake & Hamper
04.07.2016	P3	J C Rookes		200.00	FP62 - Fence
09.05.2016	Cur	S H Dockings		183.00	Dec, Jan, Feb
06.06.2016	Cur	SH Dockings		183.00	Mar, Ap, May
03.10.2016	Cur	S H Dockings		183.00	June, July, Aug
09.01.2017	Cur	S H Dockings		183.00	Sept, Oct, Nov
		R Patten		147.69	Expenses
13.03.2017	Cur	SW Highways		144.00	JWG - finger board
		R Patten		127.07	Expenses
14.11.2016	Cur	Shaw & Son		120.00	Scroll
14.11.2016	Cur	Grant Thornton		120.00	Audit
04.07.2016	P3	D Gunn		120.00	FP62
09.05.2016	Cur	Stapletons		108.00	PAYE 2015-16
14.11.2016	Cur	Morchard Bishop Memorial Hall		108.00	Ap-Sept

11475.93