

MORCHARD BISHOP PARISH COUNCIL

Minutes of Parish Council Meeting 1 August 2016

Present: Keith Davies (Chairman), Roger Field, Erwin Moore, Sarah Gillbard, Frank Yendell, David Grant, Charlotte Squire, Nick Heath, Dawn Parkhouse, Luke Denno.

Margaret Squires attended the meeting.

Records of Declarations of Interest made during the meeting are filed with these minutes.

1. **Apologies:** Les Partridge, Judi Binks.
2. **The minutes** of the meeting of 4 July 2016 were approved and signed, proposed F Yendell, seconded S Gillbard, unanimous.
3. **Matters Arising:**
 - (a) Roads, signage, hedges, potholes, etc. Several lanes on the north of the parish have had their potholes patched. A pothole on Barton Corner needs reporting. Cllr Squires cautioned that the c. 180 patching markings have been marked between Spirelake Cross and Beacon Chapel may be for pricing rather than any imminent repair. Investigations of the drainage under Footpath 50 and in Corner Close are now awaited. The drains and gullies in Fore Street and East-the-Green still require cleaning. Lowering the drain gulley at Wood Lane / Wood Lane Cottages has been ordered.
 - (b) Transparency Code. Work in progress.
 - (c) Accidents and Incidents. A Queen Elizabeth flag at Jane Ways Gave was vandalised. A van parked in Fore Street ran away and collided with the former post office: nobody was hurt.
 - (d) Frost Phone Box. The hedge around the phone box is due for cutting back. An estimate of £500 had been received to repaint the phone box, so the Chairman will put out a request for volunteers in *The Morchard Messenger*.
 - (e) TAP Fund. No word has been received about last year's application and the Clerk has contacted neighbouring parishes for ideas for joint projects.
 - (f) Missing Declarations of Interest. All received.
 - (g) Dumped cars – Bishops Meadow. Apparently this is not a police issue, however the cars have recently disappeared.
 - (h) Defibrillators. Heated boxes have been ordered [post meeting: now arrived]. The first training session will be held at 7 pm at the London Inn Skittle alley on 11 August.
 - (i) Replacement Christmas Tree Lights. A quotation has been accepted.
 - (j) EDF Smart meter. Work in progress,
 - (k) Collapsed wall – Corner Close. The closure date of the Section 215 (Improvement) notice has expired and the enforcement officer at MDDC has been advised that no repairs have taken place.
 - (l) Emergency Planning / Resilience. Work in Progress.

Village Projects

- (m) Play Area. A reply is still awaited from the Lottery concerning a grant application.

4. **Members of the Public:** none attended.
5. **Correspondence:** A questionnaire from Devon Highways asked whether the Parish Council had carried out work such as cleaning signs, repairing signs or installing drainage; whether the work had been done by volunteers, employees or contractors; had Devon Highways been involved and had any difficulties been encountered. Without saying so, this questionnaire appears to authorise such activities.

6. Planning: there was one planning application to consider:

16/00864/FULL	Erection of a dwelling	Woolsgrove Court
---------------	------------------------	------------------

There was no objection, proposed R Field, seconded E Moore, unanimous.

Planning decisions:

- 15/01641/FULL – Cabin at Turning Ways. Confirmation that conditions have been discharged.
- 15/01640/FULL – Conversion of derelict water mill and linhay at Bugford to form 1 dwelling. Confirmation that conditions have been discharged.
- 16/00992/FULL – Erection of a polytunnel at Brownstone. Approved.

7. Finances: Invoices to be paid:

Margaret Baker	Bus shelter – July	£20.00
Defib Shop	Two defib mounted cases	£1027.20 (inc VAT)

Payment proposed N Heath, seconded D Parkhouse, unanimous.

Cashflow: three cheques greater than £100 had been presented: SWHighways (£384) and G Gunn (£205) both relating to the Queen's 90th birthday celebrations and Zurich Insurance (£563). In the same period £500 was received from Cllr M Squires' Locality Fund for work on the Car Park.

Four cheques relating to Footpath 62 had not been reported due to a change in reporting date for the P3 account: J Rookes (£200), S Wilfort (£254), Kerry Plant (£603) and D Gunn (£120).

The Clerk requested permission to apply to the Bank for internet access to the Parish Council's three accounts so that accounts could be presented on a calendar month basis. Proposed N Heath, seconded S Gillbard, unanimous.

Audit Results. Nothing major, but a few minor points:

- Invoices should have the cheque number written on them to link the two together. In place.
- Donations to 'good causes' should comply with Section 137 rules. In place.
- Ensure risk management in place for physical assets. In place.
- Reserves at year end should be of the order on one year's precept. In place.
- Financial progress against budget should be compared with budget. In place on a quarterly basis.

8. General:

- The car park is "work in progress".
- Potholes were reported at the church end of Ladies' Plain and the junction of Church and Fore Streets.
- Flattened cardboard cases can be left in the shed in the London Inn car park, where they go for recycling and making a contribution to village funds.

**The next meeting of Morchard Bishop Parish Council will be at 7.30 pm on
Monday 5th September 2016 in the Memorial Hall**