

MORCHARD BISHOP PARISH COUNCIL

Minutes of Parish Council Meeting 14 November 2016

Present: Keith Davies (Chairman), Roger Field, Erwin Moore, Sarah Gillbard, David Grant, Nick Heath, Dawn Parkhouse, Luke Denno, Frank Yendell.

Records of Declarations of Interest made during the meeting are filed with these minutes.

1. **Apologies:** Les Partridge, Margaret Squires, Charlotte Squire, Judi Binks.
2. **The minutes** of the meeting of 3 October 2016 were approved and signed, proposed N Heath, seconded D Parkhouse, unanimous.
3. **Matters arising:**
 - (a) Highways. The 'back road' to Newbuildings has been patched between Spirelake Cross and Gay's Cross. The Clerk was authorised to order a replacement finger sign for the post at Jane Way's Grave.
 - (b) Transparency Code. Work in Progress.
 - (c) Accidents and Incidents. A number of recycling boxes were stolen from Fore Street.
 - (d) Frost Telephone Box. Work has started on repainting the telephone box.
 - (e) TAP Fund.
 - Morchard Bishop 15-16. The order has been placed for repairs to the wall of St Gatien Garden.
 - Morchard Bishop 16-17. The Clerk will apply for funds for churchyard maintenance. Proposed E Moore, seconded D Parkhouse, unanimous.
 - Sandford 16-17. Sandford Parish Council have applied for TAP Funds towards the proposed pavilion. Support was proposed by L Denno, seconded E Moore, unanimous.
 - Kennerleigh 16-17. Kennerleigh Parish Meeting have applied for TAP Funds towards upgrading the Community Shop. Support was proposed by E Moore, seconded D Grant, unanimous.
 - (f) DAAT Night Flying. Congratulations to Dawn Parkhouse who has progressed this project to the point of imminent completion. Fund raising has now begun to maintain the service and a bank account will soon be opened. The great gain from this project is that the time by helicopter from Morchard Bishop to RD&E is only eight minutes.
 - (g) Defibrillators. Both defibrillators have been installed. R Field will organise two signs. The Clerk will organise a routine checks. A few more volunteers are needed for training to complete the next group.
 - (h) Emergency Planning / Resilience. Work in progress.
 - (i) EDF Smart meter. The post code for the meter for the church lights is wrong and EDF cannot correct it until the churchyard has a Post Office delivery address! Work has started again to correct the anomaly as sat navs direct the engineers to Down St Mary church.
 - (j) Drain in Wood Lane. The order to lower the drain has been placed.
 - (k) Grass cutting. The Clerk met the manager of the MDDC ground maintenance team at Tiverton. He is keen to continue the contract and is looking for further work for the Parish Council or for individual parishioners.
 - (l) Parish Paths. A meeting was held in Morchard Bishop including Sam Jeffcoat and Ros Davies from DCC's Public Rights of Way, together with parish representatives and about 20 P3 Coordinators from Central Devon. It was a successful event and is likely to be repeated future.
 - (m) Voluntary Road Maintenance. Devon County Council Highways Department are keen to train and use local volunteers to mend potholes and clear drains and ditches. This did not seem a particularly viable solution to road maintenance and no volunteers came forward to take up the challenge.

Village Project

- (n) Play Area. The grant application prepared by R Field and S Gillbard has passed Stage 1 of the Lottery grant process, where 90% of applications fail. The application is now being fine-tuned for the final Stage 2.
4. **Members of the public:** none attended.

5. Correspondence:

- A grant of £75 was agreed for Torridge, North, Mid and West Devon Citizens Advice Bureau. Proposed N Heath, seconded D Parkhouse, unanimous.
- An initial approach has been received from the Queen's Pageantmaster concerning lighting a beacon on 11 November 1918 to commemorate the end of the First World War. This proposal was agreed.

A non-agenda item took place when the Chairman presented Frank Yendell with the Freedom of the Parish and a scroll to acknowledge the Yendell family's contribution to the Parish Council. Frank's grandfather, Fred, was co-opted onto the Council on 15 November 1916 and served until 1947 when his son, Frank senior, took over. 1947 was the last election when parish Councillors were voted in by a show of hands. Frank junior was elected in 1987 by secret ballot.

6. Planning: one application was considered.

16/01704/ARM	Reserved matters for erection of replacement dwelling	Tregarth, Bugford
--------------	---	-------------------

Outline planning consent was granted in 2014 to the previous owner. This detailed application was supported, proposed D Grant, seconded N Heath, unanimous.

Three decisions were received from MDDC:

16/01210/FULL. Extending the life of the solar array at Sharland Farm from 25 to 30 years – permitted with conditions.

16/01463/HOUSE. Alterations to Maybank, Morchard Road – withdrawn.

15/01895/FULL. Two sheds at Orchard House, Church Street – further details approved.

7. Finance: six invoices were presented for payment.

Margaret Baker	Bus shelter – October	£20.00
Grant Thornton	Audit	£120.00 inc VAT
Lydcott Nurseries	Plants	£99.57 inc VAT
Shaw & Son Ltd	Scroll	£120.00 inc VAT
Memorial Hall	6 months	£108.00
Dart Electrics	Wiring 2 defibrillators	£224.24 inc VAT

Payment proposed H Heath, seconded D Parkhouse, unanimous.

Precept: The initial indication is that the total precept will have to rise by 2% just to cover the reduction in central government grant.

Cash flow: The bank accounts went down by £1044 expenditure, with no income.

On-line bank access was refused so the Clerk will complete the forms again.

8. General:

- The results of the annual audit have been received and require only minor modifications to current procedures.
- As the audit results have been received VAT can now be reclaimed.
- R Field was authorised to spend about £75 on defibrillator signs, proposed D Grant, seconded S Gillbard, unanimous.
- Anton Heal was authorised to hire a cherry picker to install the Christmas lights.
- Dates for 2017 meetings are attached.

The next meeting of Morchard Bishop Parish Council will be at 7.30 pm on
Monday 5th December 2016 in the Memorial Hall